**CASE MANAGEMENT SOCIETY OF AMERICA FOUNDATION**

**BOARD MEMBER CANDIDATE APPLICATION**

The CMSA Foundation (CMSAF) is a charitable, not for profit organization created to support education, research and professional development for case management professionals who are members of the Case Management Society of America.

As a board member, you will help provide the governance and oversight of the CMSAF’s activities to help carry out our mission and vision. It is expected that Board Members will actively assist in securing donations by participating in CMSAF activities and campaigns, enabling the CMSAF to continue to support educational programs and honor case managers who make a significant contribution to our industry.

To support this mission, CMSAF has set the following goals:

* Raise the visibility of case management and enhance public awareness and esteem for the profession.
* Develop funding opportunities to support projects and programs that advance the practice of case management.
* Provide educational resources related to health care policy and practical issues impacting case management.
* Promote the application of new technology to support the practice of case management.

**VISION:** The Case Management Society of America Foundation will become the leading philanthropic organization that enhances the practice of case management resulting in health improvements for those we serve.

**MISSION:**  The Case Management Society of America Foundation impacts the practice of case management by promoting research and process improvement that leads to better outcomes.

**BOARD COMMITMENT:** Members of the Foundation BOD are required to attend a virtual monthly board meeting, commit to the approved “Give or Get” policy, lead or serve on committees, and actively assist with fundraising and chapter outreach.

For 2024, the CMSA Foundation is seeking to fill the following board positions:

**SECRETARY:** (2 Yr Term)

The elected Secretary will serve a two-year term as a voting member of the Board. The Secretary will be present at all Board meetings unless excused by the Foundation President. All Board members, including the Secretary, are expected to attend at least 90% of Board meetings. The Secretary will be responsible for notating of each Board meeting's actions and draft minutes for each meeting. The Secretary is expected to support the mission of the Foundation to advance the practice of case management by recognizing emerging best practices as evidenced by case management research and process improvement.

**DIRECTOR**: (3 Yr Term)   
The Direction will serve a three-year term as a voting member of the Foundation Board to support the mission of the Foundation to advance the practice of case management by recognizing emerging best practices as evidenced by case management research and process improvement. All Foundation Board members are expected to promote awareness of the Foundation and assist with fundraising efforts. All Board members are expected to attend 90% of Board meetings unless the Foundation President issues an exemption. The CMSA Foundation Director must be a CMSA member.

The Nominating Committee shall seek candidates for the above positions. In the absence of any qualified candidates, the Nominating Committee shall so notify the Board of Directors and the Board may appoint an individual to serve. The Board of Directors must vote to approve any appointee candidates with a majority vote.

For questions, contact [foundation@cmsa.org](mailto:foundation@cmsa.org)

If you are interested in a board position with the CMSA Foundation, please type your responses within this application form, save and email.

**Email completed application to** [**foundation@cmsa.org**](mailto:foundation@cmsa.org) **by April 1, 2024.**

**CANDIDATE INFORMATION**

|  |  |  |
| --- | --- | --- |
| **Name:** | | |
| **Email:** | | **Phone:** |
| **Address:** | | |
| **Are you a current CMSA member?** | **How many years have you been a member?** | |
| **CMSA Chapter Membership:** | | |
| **Professional Education:** | | |
| **Active Certifications:** | | |
| **Employer Name:** | | |
| **Position Held:** | | |

**CANDIDATE EXPERIENCE**

***Please provide details about experience in the following areas:***

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| **Nonprofit Organization Experience:** |
| **Board Governance and Leadership Experience:** |
| **Fundraising and/or Marketing Experience:** |
| **Budget Development Experience:** |
| **Information Technology Experience:** |
| **Other specific experience or skills related to nonprofit organizations:** |
| **How have you supported the CMSA Foundation in the past?** |
| **What board position are you most interested in applying for on the Foundation BOD? *Currently seeking a Secretary and Director position to begin June 2024*:** |
| **In 500 words or less, please tell the CMSA Foundation why you are interested in serving on the Board of Directors:** |

**Electronic Signature**  **Date**

*I understand that by typing my name and date, I am acknowledging the information shared in this application is complete and accurate.*